



DATE: September 1, 2022
SUBJECT: Letter of Clarification 3
RE: Janitorial Cleaning Services Best Value Invitation to Bid
TO: All Prospective Bidders

Houston First Corporation (“HFC”) issues this Letter of Clarification 3 regarding the referenced Janitorial Cleaning Services Best Value Invitation to Bid to answer questions timely received from potential bidders pertaining to the solicitation in the manner set forth below:

QUESTIONS

Question 1: For the Commercial General Liability Insurance, would an umbrella policy satisfy the requirement?

Answer: Yes, as long as the Commercial General Liability Insurance has limits of at least \$1,000,000 per occurrence with a \$2,000,000 general aggregate.

Question 2: Are there on-site washer and dryers available for contractor to use?

Answer: No.

Question 3: Are the hours incurred during phase-in billable?

Answer: No.

Question 4: How should subcontractor benefits be determined?

Answer: Between the contractor and the subcontractor.

Letters of Clarification become a part of the Invitation to Bid automatically upon issuance and supersede any previous specifications and/or provisions in conflict therewith. By submitting their bid, Bidders are deemed to have received all Letters of Clarification and to have incorporated them into their bid.