



DATE: November 2, 2018
SUBJECT: Letter of Clarification 2
RE: Project Manager (Hilton Guestroom Conversion) RFP
TO: All Prospective Proposers

Houston First Corporation (“HFC”) issues this Letter of Clarification regarding the referenced RFP to answer questions timely received in the manner set forth below:

Question 1: Can HFC provide a design and construction schedule?

Answer: A tentative schedule will be made available under the “Addenda” column for this RFP at <https://www.houstonfirst.com/do-business/>.

Question 2: Will a guestroom be provided by the hotel for the on-site project manager during the construction phase?

Answer: No.

Question 3: Will construction be allowed to proceed seven days a week?

Answer: Construction will be phased by section based on events and occupancy – and when available, yes construction will be allowed to proceed seven days per week.

Question 4: Does HFC intend to engage a cost consultant or procurement agent for this project?

Answer: No.

Question 5: Will HFC retain a national hospitality general contractor or a local general contractor?

Answer: The construction contract solicitation will be open to any qualified contractor.

Letters of Clarification become a part of the RFP automatically upon issuance and supersede any previous specifications and/or provisions in conflict therewith. By submitting their Proposal, Proposers are deemed to have received all Letters of Clarification and to have incorporated them into their Proposal.