



DATE: December 9, 2020

SUBJECT: Letter of Clarification

RE: Request for Competitive Sealed Proposals for Construction Contract for Lynn Wyatt Square Project

TO: All Prospective Proposers

Houston First Corporation (“HFC”) issues this Letter of Clarification regarding the referenced Request for Competitive Sealed Proposals for Construction Contract for Lynn Wyatt Square Project to make certain clarifications to the solicitation and answer questions timely received in the manner set forth below:

CLARIFICATIONS

Item 1. For the convenience of all prospective Proposers, some of whom may be finalizing their pricing by hand on the day of the Submission Deadline, HFC will agree to accept one (1) completed and signed Pricing Form; with that sole exception, Proposers are asked, as stated in the solicitation, to submit six(6) paper copies, one (1) electronic copy of the proposal on a flash drive, an original, fully-executed Bid Bond, and a bonding capacity letter.

Item 2. As mentioned during the Pre-Submittal Meeting, the Project Site is located partially within the 500-year floodplain. All Prospective Proposers are asked to carefully review and consider the Stormwater Control requirements provided in Specification #01 50 00.

Item 3. An Electronic Leak Detection Specification (Section 07 72 73), referenced in the Table of Contents, was included erroneously and should be disregarded.

QUESTIONS

Question 1: Where can we find the sign-in sheet/names of contractors who have expressed an interest in the project?

Answer: Please visit <https://www.houstonfirst.com/do-business/> and locate the document under the Addenda column for the Lynn Wyatt Square project titled “Sign-in Sheets”.

Question 2: Where can we find a copy of the presentation from the pre-submittal meeting?

Answer: Please visit <https://www.houstonfirst.com/do-business/> and locate the document under the Addenda column for the Lynn Wyatt Square project titled “Pre-Submittal Meeting Presentation”.

Question 3: As subcontractor bids are often received at the last minute, would HFC consider a separate, subsequent Submission Deadline to allow prime contractors more time to review subcontractor pricing and/or compile and submit subcontractor qualifications and resumes?

Answer: No, but please refer to Item 1 of the foregoing Clarifications section.

Question 4: Where can we find the Electronic Leak Detection Specification (Section 07 72 73), referenced in the Table of Contents?

Answer: The reference to the Leak Detection Specification in the Table of Contents should be disregarded. Please refer to Item 3 of the foregoing Clarifications section.

Question 5: What numbers need to be placed in the Bid Amount and Diversity Goal sections of the Letter of Intent form? Are those boxes for subcontractors or a prime contractor? If it is the subcontractor, it calls for a Diversity Goal %, how is that number calculated?

Answer: The Letter of intent requests the overall bid amount and diversity goal the respondent/general contractor has submitted and place that information in the first block of the page. The second block requests the prime contractor's name, the subcontractor's name, and the subcontractor's bid amount. You would divide the subcontractor's bid amount/prime contractor's bid amount and get the estimated goal.

Question 6: If a subcontractor hires sub-subcontractor that meets the diversity guidelines, and the amount for which they are hired for is more than 50% of the entire subcontractor amount, will that subcontract count towards the 24% Diversity Goal?

Answer: Yes, provided that the diversity firm does not subcontract out more than 50% of the subcontract.

Question 7: Does Form 100 need to be sent to every subcontractor that meets the Diversity guidelines, or only the subcontractors identified by the general contractor in order to meet or exceed the 24% Diversity Goal?

Answer: Form 100 is completed by the respondent/general contractor only listing the diversity firms they intend on using to meet the assigned goal. It should be completed along with the other forms and placed in a separate envelope labeled "Diversity" Subcontractors do not need to complete Form 100.

Question 8: Where can we get a copy of the specifications and drawings?

Answer: Project specifications and drawings are hyperlinked on page 2 of the Request for Competitive Sealed Proposals for the Lynn Wyatt Square project, a complete copy of which is available online at <https://www.houstonfirst.com/do-business/>.

Question 9: Has the Submission Deadline been extended?

Answer: No.

Question 10: Where can we find details on the concrete work and sidewalks?

Answer: Project specifications and drawings are hyperlinked on page 2 of the Request for Competitive Sealed Proposals for the Lynn Wyatt Square project, a complete copy of which is available online at <https://www.houstonfirst.com/do-business/>.

Letters of Clarification become part of the solicitation and automatically supersede any previous specifications or provisions in conflict therewith. By submitting their Proposal, Proposers shall be deemed to have reviewed all Letters of Clarification on the website and incorporated them into their submittal. Verbal responses will not otherwise alter the specifications, terms and conditions as stated herein. It is the responsibility of Proposers to monitor at www.houstonfirst.com/do-business and ensure they review any such Letters of Clarification and incorporate them in their Proposal. Additionally, prospective Proposers are advised that a second Letter of Clarification is pending issuance to address several technical items in the Specifications.