

DATE: March 2, 2017
SUBJECT: Letter of Clarification
RE: Window-Cleaning Services
TO: All Prospective Bidders

This Letter of Clarification is issued as part of the referenced solicitation for the purpose of requesting optional pricing for interior porthole windows at the George R. Brown Convention Center, and answering material questions **timely received** in response to this invitation to bid:

- HFC requests that bidders provide pricing to clean both sides of 54 interior porthole windows on the second level of the George R. Brown Convention Center. The side facing the exhibit halls will require a personnel lift. A **Revised Bid Form** has been created and is available online at www.houstonfirst.com/do-business.
1. **Question:** Has the scope of services changed since the last contract?
Answer: Yes.
 2. **Question:** What are the primary factors HFC Facility Managers will use when determining the service schedule?
Answer: Events at the facilities and weather.
 3. **Question:** When were the facility windows last cleaned?
Answer: Most facility windows were cleaned in January, prior to the Super Bowl.
 4. **Question:** Does “high dusting” at the George R. Brown Convention Center include structural steel adjacent to the windows?
Answer: Yes. References in the contract noting high dusting will be revised to make clear that the structural steel is included.
 5. **Question:** Will there be training at the facilities for use of rigging/rappelling equipment?
Answer: No.
 6. **Question:** Can a lift be used to perform interior window cleaning and high dusting at the George R. Brown Convention Center?

Answer: Limited space for placement and use of a lift is available in the non-carpeted areas of the ground-floor lobby.

7. **Question:** Can a boom lift be used on the pavers on the George R. Brown Convention Center exterior?

Answer: Generally yes, although plywood will be required, and use of rooftop tiebacks is preferred.

8. **Question:** Will you provide a storage area for our equipment?

Answer: No.

9. **Question:** Are there rooftop tiebacks at Partnership Tower and Wortham Theater Center?

Answer: No.

10. **Question:** Will any additional facility tours/inspections be schedule?

Answer: No.

11. **Question:** Who issues street-closure permits and how much do they cost?

Answer: Permit are issued by the City of Houston. Please contact the City of Houston permitting center for current fees.

When issued, Letters of Clarification automatically become a part of the invitation to bid and supersede any previous specifications and/or provisions in conflict therewith. By submitting their bid, bidders shall be deemed to have received all Letters of Clarification and to have incorporated them into their bid.