



**DATE:** March 13, 2024  
**SUBJECT:** Letter of Clarification  
**RE:** Clear Trash Bags Invitation to Bid  
**TO:** All Prospective Bidders

Houston First Corporation (“HFC”) issues this Letter of Clarification regarding the referenced Clear Trash Bags Invitation to Bid to answer questions timely received from potential bidders pertaining to the solicitation in the manner set forth below:

**Question 1:** Who is the incumbent vendor, when was the previous contracted awarded, and will HFC provide a bid tabulation?

Answer: This is the first Invitation to Bid HFC has issued for clear trash bags.

**Question 2:** What is the budget and how much are you paying under the current contract?

Answer: HFC expects each bidder to offer their best pricing; no budget amount specific to the subject supplies is available. As noted above, this is the first Invitation to Bid HFC has issued for clear trash bags.

**Question 3:** Will HFC provide a sample roll of clear trash bags if the potential bidder arranges and pays for shipping?

Answer: HFC cannot agree to provide sample trash bags to any potential bidder.

**Question 4:** Does the George R. Brown Convention Center have a loading dock and forklift?

Answer: Yes.

**Question 5:** Will HFC consider pricing for alternate gauges/measurements/counts, such as a 2.7-millimeter thickness, 30”x60” bags, or 50-count rolls?

Answer: No. Product specifications are as stated in the Invitation to Bid.

**Question 6:** What is needed to submit a sample trash bag?

Answer: As stated in the Invitation to Bid, bidders must provide one (1) clear plastic trash bag meeting the specifications in a sealed envelope with the completed bid form. The sample shall be provided at no cost to HFC, and will not be returned.

Letters of Clarification become a part of the Invitation to Bid automatically upon issuance and supersede any previous specifications and/or provisions in conflict therewith. By submitting their bid, bidders are deemed to have received all Letters of Clarification and to have incorporated them into their bid.