



**DATE:** March 24, 2020  
**SUBJECT:** Suspension of Solicitation Due to Force Majeure  
**RE:** Landscaping Services Best Value Invitation to Bid  
**TO:** All Interested Persons

Due to present conditions and standing governmental orders, Houston First Corporation has elected to postpone the Landscaping Services Best Value Invitation to Bid. Please be advised that the pre-bid meeting that was to be held April 2, 2020 will not take place as scheduled and the solicitation is postponed until further notice.

Should there be any further developments regarding this solicitation, such information will be made available online at [www.houstonfirst.com/do-business](http://www.houstonfirst.com/do-business).

Houston First Corporation appreciates the interest expressed by potential bidders and looks forward to issuing new opportunities in the future.