

**HOUSTON FIRST CORPORATION
BOARD OF DIRECTORS
HOTEL COMMITTEE
11:30 AM, November 2, 2011
ROOM 326
HILTON AMERICAS-HOUSTON HOTEL**

- I. Call to Order
- II. Review and Approval of Minutes from Prior Meeting of September 12, 2011
- III. Committee Business
 - A. Discussion of, and possible action on, the recommendation to the Board of Directors with regard to the approval of Hilton's operating and capital budgets for calendar year 2012.
 - B. Discussion of, and possible action on, the recommendation to the Board of Directors with regard to Houston First Corporation's Hotel Administration's operating and capital budget for calendar year 2012.
 - C. Discussion of, and possible action on, the recommendation to the Board of Directors on the acceptance of the list of obsolete property, presented by Hilton.
 - D. Discussion of, and possible action on, the recommendation to the Board of Directors with regard to the Policy Regarding Disposition of Obsolete or Excess Personal Property.
- IV. Updates
 - Hilton
 - SCS
- V. Adjournment

For special needs assistance, please contact Dolores Kerr at 713/577-6153 prior to the scheduled meeting.

Posted: 10/28/11 @ 8:30am PKM