I. Call to Order

II. Review and approval of Minutes of September 12, 2011

III. Committee Business
   A. Election of Officers for 2012
   B. Consideration of, and possible action on, an employment services agreement with Convention and Cultural Services, Inc.
   C. Consideration of, and possible action on, the approval of the operating and capital budgets of the Houston First Corporation for calendar year 2012.
   D. Consideration of, and possible action on, the approval of Hilton’s operating and capital budgets for calendar year 2012.
   E. Consideration of, and possible action on, the acceptance of the list of obsolete property, presented by Hilton.
   F. Consideration of, and possible action, with regard to the annual review and acceptance of the Investment Policy.
   G. Consideration of, and possible action, with regard to approval of GRB 2025 Master Plan.
   H. Consideration of, and possible action, with regard to approval of an agreement with the Buffalo Bayou Partnership related to the International Coffee Building.

IV. Updates
   A. Management and Accountability Report
   B. Insurance coverage for leased assets
   C. GHCVB’s contract amendment and other issues
   D. New Year’s Eve Live 2011
   E. Olympic Trials Marathon, January 14, 2012

V. Announcements

VI. Upcoming Meetings

VII. Adjournment

For special needs assistance, please contact Dolores Kerr at 713/577-6153 prior to the scheduled meeting.