

**HOUSTON FIRST CORPORATION
AUDIT & FINANCE COMMITTEE**

**MAY 15, 2013, 3:30pm
EXECUTIVE BOARDROOM, 3rd Floor
GEORGE R. BROWN CONVENTION CENTER**

5/10/13
4:00p
PW

- I. Call to Order
- II. Public Comments
- III. Review and Approval of Minutes – March 8, 2013
- IV. Presentations – None
- V. Committee Business
 - A. Consideration of, and possible action on, the recommendation to the Board of Directors on a revised resolution with regard to authorizing execution of contracts and taking other action in regard thereto
 - B. Consideration of, and possible action on, the recommendation to the Board of Directors on a 2013-2014 Procurement Plan
 - C. Consideration of, and possible action on, the recommendation to the Board of Directors on a revised HFC Code of Business Conduct and Ethics
- VI. Updates
 - A. CY12 Annual Audit
 - B. City of Houston's FY14 Budget
 - C. Budget Process Timeline
 - D. Investment Reports – 1st Quarter 2013
 - E. Report on Diversity Participation
 - F. Quarterly Stress Test
 - G. Report on recommendation from Strategic Planning re: MATCH
- VII. Announcements
- VIII. Upcoming Meetings - September
- IX. Adjournment

For special needs assistance, please contact Pamela Walko at 713/853-8089 prior to the scheduled meeting.

5/10/13
4:00p
pw

**HOUSTON FIRST CORPORATION
HOTEL COMMITTEE**

**MAY 15, 2013 – 2:00 P.M.
3RD FLOOR BOARDROOM
GEORGE R. BROWN CONVENTION CENTER**

- I. Call to Order
- II. Public Comments
- III. Review and Approval of Minutes – September 4, 2012 and November 7, 2012
- IV. Presentations – None
- V. Committee Business
 - A. Consideration of, and possible action on, a recommendation to the Board of Directors of a revised HOT Rebate Policy
 - B. Consideration of, and possible action on, a recommendation to the Board of Directors of a revised resolution with regard to authorizing execution of contracts and taking other action in regard thereto
 - C. Consideration of, and possible action on, a recommendation to the Board of Directors on obsolete items presented by Hilton Americas-Houston
- VI. Updates
 - A. Landau Replacement
 - B. Pappasito's renovation and schedule
 - C. Operations Report
 - D. Sales Report
 - E. SCI Report
 - F. COO Report
- VII. Announcements
- VIII. Upcoming Meetings – September 4, 2013
- IX. Adjournment

For special needs assistance, please contact Pamela Walko at 713.853.8089 prior to the scheduled meeting.