

**HOUSTON FIRST CORPORATION**  
**MINUTES OF CONVENTION CENTER COMMITTEE**

**May 13, 2013**

The Convention Center Committee of Houston First Corporation (the "Corporation"), a Texas non-profit corporation created and organized by the City of Houston as a local government corporation pursuant to TEX.TRANSP.CODE ANN. §431.101 et seq. and TEX.LOC.GOV'T.CODE ANN §394.001 et seq., held a meeting in the 3<sup>rd</sup> Floor Executive Board Room, 1001 Avenida de las Americas, Houston, Harris County, Texas 77010, on Monday, May 13, 2013, commencing at 3:30 P.M. Written notice of the meeting including the date, hour, place and agenda for the meeting, was posted in accordance with the Texas Open Meetings Act. The following members participated in the meeting: Ric Campo, Katy Caldwell, Winslow Jefferies, Hasu Patel and Dawn Ullrich.

Chairperson Campo called the meeting to order at approximately 3:30 P.M. and a quorum was established.

1. Public Comments. None
2. Approval of Minutes. After a motion duly seconded, the prior minutes of February 13, 2013 were approved. (Winslow Jefferies abstained)
3. Presentations. None
4. Committee Business. None
5. GHCVB Report. Greg Ortale briefed the Committee on the Super Bowl bid which would be determined on May 21, 2013, the 2014 bookings and prospect business.
6. Medical World America. Michael Heckman of the GHCVB gave an overview of MEDICA, explaining that GHCVB anticipates owning 20 to 25% of the showcase.
7. General Manager's Report. Luther Villagomez gave a brief update on the capital projects underway at the GRB noting that the Building Automation System is on track to be completed in June 2013, the booking software is live, and they are working with Walter P. Moore concerning traffic around area.
8. Price WaterhouseCoopers Annual Report. Luther Villagomez briefed the Committee on the annual report produced by Price WaterhouseCoopers.

9. Sales Report-GRBCC. Terry Beutler gave a brief presentation on GRB sales thru April 30, 2013.

10. Sales Report-Hilton Americas. Janice O'Neill-Cox updated the Committee on the 2014 bookings, also including the current status of 2013.

11. Nau Center Update. Sharon Adams gave a brief update on the fund raising efforts, the redesign of the building and anticipated date of opening to be end of 2015.

The meeting adjourned at approximately 4:34 P.M.

  
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Dolores Kerr, Secretary