

HOUSTON FIRST CORPORATION

MINUTES OF THE THEATER AND CONVENTION DISTRICT OPERATIONS COMMITTEE

MARCH 23, 2015 – 2:30 P.M.

The Theater and Convention District Operations Committee of Houston First Corporation (the "Corporation"), a Texas non-profit corporation created and organized by the City of Houston as a local government corporation pursuant to TEX. TRANSP. CODE ANN. §431.101 et seq. and TEX. LOC. GOV'T. CODE ANN. §394.001 et seq., held a meeting at the George R. Brown Convention Center, 1001 Avenida de las Americas, Houston, Harris County, Texas 77002, on Monday, March 23, 2015, commencing at 2:30 P.M. Written notice of the meeting including the date, hour, place and agenda for the meeting, was posted in accordance with the Texas Open Meetings Act. The following members participated in the meeting: Desrye Morgan, Dean Gladden, Harry Greenblatt, Tony Keane, Gerald Womack and Dawn Ullrich.

Prior to establishing a quorum, Dawn Ullrich provided an update on the Nau Center for Cultural Heritage. Houston First Corporation will continue to look at possible alternatives for the site.

Chairperson Morgan called the meeting to order at approximately 2:38 P.M. and a quorum was established.

1. Public Comments. None
2. Approval of Minutes. After a motion duly seconded, the minutes from the February 4, 2015 Theater and Convention District Operations Committee meeting were approved. Gerald Womack was not in attendance for the vote.
3. Presentations. Steve Done, of ARUP, provided an introduction to the Theater District Master Plan and briefed the Committee on the process used to develop a theme for the district.
4. Committee Business.
 - A. Consideration and adoption of the Theater District Master Plan. Following Steve Done's presentation on the Theater District Master Plan and discussion on this item, a motion was made and duly seconded to recommend the Theater District Master Plan to the Houston First Corporation Board for approval at the Board meeting scheduled for April 10, 2015.
5. Updates.
 - A. Kim Sterling, Jones Hall Foundation, provided an update on the Foundation's vision for the best long-term use of Jones Hall, including anticipated needs of the Symphony.
 - B. Dean Gladden, Alley Theatre, updated the Committee on the Alley Theatre construction, currently scheduled for completion by the end of July 2015. It is on schedule, on budget and the first show is slated for October 2015.

- C. Jill Jewett provided an update on the Midtown Arts & Theater Center Houston ("MATCH"). It is anticipated that this venue will be a collaborative space for the estimated 500 small to mid-sized arts organizations. It is anticipated that construction will be complete in July 2015 and the first performances will be held in November 2015. Further, she invited the Committee to tour the MATCH facility.
 - D. Luther Villagomez advised the Committee that the transition for the new janitorial company has been smooth. Gerald Womack requested an MWBE update and wanted to confirm that requests for subcontracts had been sent to the entire community.
6. Announcements. The Committee was informed that Miller Theatre Master Plan would be presented to the Committee at the next meeting.

After a motion duly seconded, the meeting adjourned at approximately 4:00 P.M.

Pamela Walko

Pamela Walko, Secretary