

Renovation of City Hall Visitors Center

Draft Timeline

As of April 15, 2015

<u>Date</u>	<u>Action</u>	<u>Responsible Party</u>	
Friday, April 10	Approval of Schematic Design	COH/HFC	
	CDs in process	Gens	
	Approval of Schedule	COH/HFC/Gens	
	Construction Docs in Progress	Gens	
	Identify Asbestos Abatement and assign ownership	GSD/COH	
	Rev. and Approve Design Contract	COH/HFC/Gens	
	Rev. and Approve RFQ for CMAR	COH/HFC/Gens	
	Publish First Ad for CMAR	HFC	
	Friday, April 17 th	Publish Second Ad for CMAR	HFC
	Monday, April 20 th	Pre-submittal Meeting for CMAR	HFC/COH/Gens
Thursday, April 23 rd	Questions for CMAR due	HFC	
Tuesday, April 28 th	CMAR submittals due	HFC	
Thursday, April 30 th	CMARs ranked & 5 shortlisted, Request fees for general conditions, Distribute contract and general conditions to finalists	COH/HFC	
Monday, May 4 th	Delivery of Const. Documents	Gens	
	Submit CDs for Permitting	Gens/HFC	
Thursday, May 7 th	Interviews of CMARs & fees due	COH/HFC/Gens	
Monday, May 11 th	Selection of CMAR	COH/HFC	
	Board Approval for Funding	HFC	
Thursday, May 28 th	Begin move out of VC	HFC	
Monday, June 1 st	Receive construction permit	CMAR	
	Begin asbestos abatement	GSD/COH	
Monday, June 15 th	Begin demolition	CMAR	
Monday, June 22 nd	Asbestos abatement completed	GSD/COH	
	Receive construction permit		
Monday, June 29 th	Begin Construction	CMAR	
Monday, Nov 16 th	Substantial Completion	CMAR	
	Punch List Due	COH/HFC	
Monday, Nov 30 th	Completion		