

**HOUSTON FIRST CORPORATION
BOARD OF DIRECTORS MEETING**

**NOVEMBER 8, 2017 – 2:00 P.M.
PARTNERSHIP TOWER, 701 AVENIDA DE LAS AMERICAS
2ND FLOOR BOARDROOM**

Board Members:	David Mincberg, Chair	Paul Puente
	Desrye Morgan, Vice-Chair	Bobby Singh
	Elizabeth Brock	Jay Tatum
	Katy Caldwell	Gerald Womack
	Ryan Martin	Jay Ziedman
	Alex Brennan Martin	Council Member Dave Martin, Ex-officio
	Sofia Adrogué	Council Member David Robinson, Ex-officio

- I. Call to Order
- II. Public Comments
- III. Minutes – September 25, 2017
- IV. Presentations
- V. Board Business
 - A. Consideration and possible approval of the annual election of officers pursuant to the Houston First Corporation Bylaws.
 - i. Dawn Ullrich, President
 - ii. Brenda Bazan, Treasurer
 - iii. Pamela Walko, Secretary
 - iv. Frank Wilson, Investment Officer
 - B. Consideration and possible approval of the 2018 Compensation Philosophy.
 - C. Consideration and possible approval of the 2018 Hilton Americas-Houston Business Plan and Budget.
 - D. Consideration and possible approval of Houston First Corporation’s 2018 Business Plan and Budget, inclusive of Capital Plans.
 - E. Consideration and endorsement of the issuance of Subordinate Lien Hotel Occupancy Tax and Parking Revenue Flexible Rate Notes, Series A, by the City of Houston, in an aggregate principal amount not to exceed \$75,000,000, and providing for the payment thereof by Houston First Corporation.
 - F. Consideration and possible approval of a First Amendment to a Single Project Program Management Agreement between Houston First Corporation and Gilbane Reconstruction Services LLC for continued disaster emergency and assessment services related to Hurricane Harvey for certain Theater District facilities.
 - G. Consideration and possible approval of the Construction Manager-at-Risk delivery method to select a general contractor to perform disaster recovery construction work related to Hurricane Harvey for certain Theater District facilities.

- H. Consideration and possible approval of an increase to the Houston First 2017 Budget to fund supplemental flood insurance.
 - I. Consideration and possible recommendation of an increase to the Houston First 2017 Budget to fund disaster response and recovery efforts related to Hurricane Harvey for certain Theater District facilities.
- VI. Updates
- A. Diversity Report
 - B. Chair Report
 - C. President's Report
- VII. Adjournment

For special needs assistance, please contact Pamela Walko at 713.853.8089 prior to the scheduled meeting.