

# AGENDA

## HOUSTON FIRST CORPORATION

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**JOINT BOARD OF DIRECTORS AND HOTEL COMMITTEE MEETING**  
**February 15, 2019 – 9:00 A.M.**  
**Partnership Tower, 701 Avenida de las Americas, Ste. 200**  
**Houston, Texas 77010**  
**HFC BOARD ROOM**

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### **BOARD MEMBERS:**

*David Minberg, (Chair), Desrye Morgan, (Vice-Chair), Sofia Adrogué, Elizabeth Brock, Katy Caldwell, Nicki Keenan, Ryan Martin, Alex Brennan-Martin, Paul Puente, Bobby Singh, Jay Tatum, Gerald Womack, Jay Zeidman, Council Member Dave Martin, Ex-officio, Council Member David Robinson, Ex-officio*

### **HOTEL COMMITTEE:**

*David Solomon, (Chair), Katy Caldwell, (Vice-Chair), George DeMontrond, David Minberg*

*In accordance with the Texas Open Meetings Act, this Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located on the exterior wall of the Houston City Hall building, located at 901 Bagby. The Agenda is also available online at <https://www.houstonfirst.com>.*

*To reserve time to appear, come to the meeting at least ten minutes prior to the scheduled public session shown on the Agenda.*

*Any questions regarding this Agenda, or requests for special needs assistance, should be directed to Lisa K. Hargrove, General Counsel at either 713.853.8965 or [Lisa.Hargrove@houstonfirst.com](mailto:Lisa.Hargrove@houstonfirst.com)*

*Code of Business Conduct and Ethics – As a reminder, under Houston First Corporation's Code of Business Conduct and Ethics Policy, if you have a potential conflict of interest that you have not previously disclosed relating to a transaction or arrangement being discussed or voted on, you should notify the Chair and refrain from voting on the transaction or arrangement and recuse yourself from the discussion on the matter at hand. You should have received a copy of the Policy, but if not, let us know and we will provide one for you.*

- I. **Call to Order: Hotel Committee and Board of Directors**
- II. **Public Comments**

### III. Minutes

Hotel Committee – January 3, 2019  
Board of Directors – January 17, 2019

### IV. Board Business

- A. Consideration and possible approval of a Construction Agreement for a Construction Manager-at-Risk for the Hilton Americas-Houston Hotel Guestroom Renovation Project.
- B. Consideration and possible approval of reallocated funding for Manhattan Construction Company and a comparable increase to the guaranteed maximum amount for the continued repair and replacement of damages to the Wortham Theater and Theater District Parking Garage due to Hurricane Harvey.
- C. Consideration and possible approval of a subvention commitment for the 2020 Democratic National Convention in Houston.

### V. Presentations, Reports and Updates

- A. Hilton Americas-Houston General Manager Report
- B. Legislative Report
- C. Community Sponsorship Report
- D. 2019 Purchase Orders between \$50,000 - \$250,000

### VI. Announcements

- Report by Houston First Chairman
- Report by Houston First President

### VII. Adjournment