

# AGENDA

## HOUSTON FIRST CORPORATION

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**BOARD OF DIRECTORS MEETING**  
**June 20, 2019 – 3:00 P.M.**  
**Partnership Tower, 701 Avenida de las Americas, Ste. 200**  
**Houston, Texas 77010**  
**HFC BOARD ROOM**

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**BOARD MEMBERS:**

*David Mincberg (Chair), Desrye Morgan (Vice-Chair), Sofia Adrogué, Elizabeth Brock, Nicki Keenan, Reginald Martin, Ryan Martin, Alex Brennan-Martin, Paul Puente, Bobby Singh, Tom Segesta, Gerald Womack, Jay Zeidman, Council Member Dave Martin, Ex-officio, Council Member David Robinson, Ex-officio*

*In accordance with the Texas Open Meetings Act, this Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located on the exterior wall of the Houston City Hall building, located at 901 Bagby. The Agenda is also available online at <https://www.houstonfirst.com>.*

*To reserve time to appear, come to the meeting at least ten minutes prior to the scheduled public session shown on the Agenda.*

*Any questions regarding this Agenda, or requests for special needs assistance, should be directed to Lisa K. Hargrove, General Counsel at either 713.853.8965 or [Lisa.Hargrove@houstonfirst.com](mailto:Lisa.Hargrove@houstonfirst.com)*

*Code of Business Conduct and Ethics – As a reminder, under Houston First Corporation's Code of Business Conduct and Ethics Policy, if you have a potential conflict of interest that you have not previously disclosed relating to a transaction or arrangement being discussed or voted on, you should notify the Chair and refrain from voting on the transaction or arrangement and recuse yourself from the discussion on the matter at hand. You should have received a copy of the Policy, but if not, let us know and we will provide one for you.*

- I. Call to Order**
- II. Public Comments**
- III. Minutes – May 16, 2019**
- IV. Presentations, Reports, and Updates**
  - A. Report by Houston First Chairman
  - B. HFC President & CEO Update
  - C. CFO Update

## **V. Board Business – Consent Agenda**

- A. Consideration and possible approval of the Houston First 2018 Annual Audit.
- B. Consideration and possible approval of sponsorship agreements with RCM Entertainment, L.P., d/b/a Lone Star Sports & Entertainment for the AdvoCare Texas Kickoff and AdvoCare Texas Bowl games.
- C. Consideration and possible approval of a 2021 Convening Leaders Host City Agreement with the Professional Convention Management Association (“PCMA”), inclusive of Event Budget, for the 2021 PCMA Annual Meeting.
- D. Consideration and possible approval of an agreement with the International Association of Exhibitions and Events (“IAEE”) for the 2023 Annual Meeting & Exhibition to be held in Houston, Texas, inclusive of the Event Budget.
- E. Consideration and possible approval of a Valet Parking Services Agreement with Sovereign Services of Houston, Inc. at the Hilton Americas-Houston Hotel.
- F. Consideration and possible approval of reallocated funding for Harrison Kornberg Architects LLC, and ARUP, Texas Inc., a joint venture, for two new task orders for the continued repair and replacement of damages to the Wortham Theater and District Parking Garage due to Hurricane Harvey.
- G. Consideration and approval of funding for remediation and any required repairs to the Avenida South Garage resulting from the Memorial weekend fire incident.

## **VI. Executive Session:**

“Pursuant to Tex. Gov. Code 551.071 and 551.074, the Board of Directors will convene in a closed session to consult with Houston First attorneys to seek advice on certain legal matters in which the duty of the attorney is governed by the State Bar of Texas Rules of Professional Conduct and to deliberate certain personnel matters, including the appointment, employment and duties of the President and Chief Executive Officer of the Greater Houston Convention & Visitors Bureau.

## **VII. Board Business Continued**

- H. Consideration and approval of search criteria for the guidance and selection of candidates for the position of President and Chief Executive Officer of the Greater Houston Convention & Visitors Bureau.

## **VIII. Adjournment**