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AGENDA

HOUSTON FIRST CORPORATION

BOARD OF DIRECTORS MEETING
May 16, 2019 – 3:00 P.M.
Partnership Tower, 701 Avenida de las Americas, Ste. 200
Houston, Texas 77010
HFC BOARD ROOM

BOARD MEMBERS:

David Minberg (Chair), Desrye Morgan (Vice-Chair), Sofia Adrogué, Elizabeth Brock, Katy Caldwell, Nicki Keenan, Ryan Martin, Alex Brennan-Martin, Paul Puente, Bobby Singh, Jay Tatum, Gerald Womack, Jay Zeidman, Council Member Dave Martin, Ex-officio, Council Member David Robinson, Ex-officio

In accordance with the Texas Open Meetings Act, this Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located on the exterior wall of the Houston City Hall building, located at 901 Bagby. The Agenda is also available online at <https://www.houstonfirst.com>.

To reserve time to appear, come to the meeting at least ten minutes prior to the scheduled public session shown on the Agenda.

Any questions regarding this Agenda, or requests for special needs assistance, should be directed to Lisa K. Hargrove, General Counsel at either 713.853.8965 or Lisa.Hargrove@houstonfirst.com

Code of Business Conduct and Ethics – As a reminder, under Houston First Corporation's Code of Business Conduct and Ethics Policy, if you have a potential conflict of interest that you have not previously disclosed relating to a transaction or arrangement being discussed or voted on, you should notify the Chair and refrain from voting on the transaction or arrangement and recuse yourself from the discussion on the matter at hand. You should have received a copy of the Policy, but if not, let us know and we will provide one for you.

- I. Call to Order
- II. Public Comments
- III. Minutes – April 18, 2019
- IV. Presentations, Reports and Updates
 - A. Report by Houston First Chairman
 - B. HFC Acting CEO Update

- V. **Board Business – Consent Agenda**
 - A. Consideration and possible approval of a Parking Operations & Management Services Agreement with Winpark Management LLC.
 - B. Consideration and possible approval of setting a guaranteed maximum amount for DPR Construction for the Guestroom Renovation Project for the Hilton Americas-Houston Hotel.

- VI. **Executive Session:**

Executive (closed) session pursuant to Texas Government Code Section 551.074 for the purpose of consultation with Houston First Counsel regarding the positions of Chief Sales and Marketing Officer, Chief Destination Officer, President, and Chief Executive Officer.

- VII. **Adjournment** – The official business of the Board is concluded, but the Board Members are invited to attend a Reception immediately following on level 2 of the Partnership Tower.