

AGENDA

HOUSTON FIRST CORPORATION

BOARD OF DIRECTORS MEETING
March 21, 2019 – 3:00 P.M.
Partnership Tower, 701 Avenida de las Americas, Ste. 200
Houston, Texas 77010
HFC BOARD ROOM

BOARD MEMBERS:

David Mincberg (Chair), Desrye Morgan (Vice-Chair), Sofia Adrogué, Elizabeth Brock, Katy Caldwell, Nicki Keenan, Ryan Martin, Alex Brennan-Martin, Paul Puente, Bobby Singh, Jay Tatum, Gerald Womack, Jay Zeidman, Council Member Dave Martin, Ex-officio, Council Member David Robinson, Ex-officio

In accordance with the Texas Open Meetings Act, this Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located on the exterior wall of the Houston City Hall building, located at 901 Bagby. The Agenda is also available online at <https://www.houstonfirst.com>.

To reserve time to appear, come to the meeting at least ten minutes prior to the scheduled public session shown on the Agenda.

Any questions regarding this Agenda, or requests for special needs assistance, should be directed to Lisa K. Hargrove, General Counsel at either 713.853.8965 or Lisa.Hargrove@houstonfirst.com

Code of Business Conduct and Ethics – As a reminder, under Houston First Corporation's Code of Business Conduct and Ethics Policy, if you have a potential conflict of interest that you have not previously disclosed relating to a transaction or arrangement being discussed or voted on, you should notify the Chair and refrain from voting on the transaction or arrangement and recuse yourself from the discussion on the matter at hand. You should have received a copy of the Policy, but if not, let us know and we will provide one for you.

- I. Call to Order**
- II. Public Comments**
- III. Minutes – February 21, 2019**

IV. Presentations, Reports and Updates

- A. Discovery Green Master Plan
- B. CFO Financial Report
- C. 2019 Purchase Orders between \$50,000 - \$250,000
- D. Legislative Report
- E. Community Sponsorship Report
- F. Diversity Update – 2018 Year End
- G. 2018 Visit Houston Update

V. Board Business

- A. Consideration and possible approval of a Third Amendment with the Houston Downtown Park Corporation regarding Discovery Green Park.
- B. Consideration and possible ratification of a \$50 million subordinate debt facility, including immediate draws, to fund Houston First capital projects.
- C. Consideration and possible approval of the issuance of City of Houston, Texas, Convention & Entertainment Facilities Department Hotel and Occupancy Tax and Special Revenue and Refunding Bonds, Series 2019, and providing for the payment thereof.
- D. Consideration and possible approval of a Security Services Agreement with Andy Frain Services, Inc.
- E. Consideration and possible approval of an interim guaranteed maximum amount for DPR Construction for the Guestroom Renovation Project for the Hilton Americas-Houston Hotel.
- F. Consideration and possible approval of subvention related to a historically significant Houston-specific feature film in development.

VI. Executive Session:

Executive (closed) session pursuant to Texas Government Code Section 555.071 for the purpose of consultation with Houston First Counsel regarding a settlement offer.

VII. Board Business (Continued)

- G. Consideration and possible approval of payment of \$440,000 for attorneys' fees related to a settlement between the City of Houston and the Houston Municipal Employees' Pension System and release of claims.

VIII. Announcements

- Report by Houston First Chairman
- Report by Houston First President

IX. Adjournment