**HOUSTON FIRST CORPORATION**

**HOTEL COMMITTEE MEETING**

**FEBRUARY 14, 2018 – 3:00 P.M.**

**PARTNERSHIP TOWER, 701 AVENIDA DE LAS AMERICAS**

**2nd FLOOR, CONFERENCE ROOM ONE**

1. Call to Order
2. Public Comments
3. Minutes – October 17, 2017
4. Updates
	1. General Manager
	2. COO Report
5. Committee Business
	1. Accepting and recommending the Houston First Procurement Officer’s selection regarding the lowest responsible bidder for the Hilton Americas-Houston Hotel Guestroom Conversion project.
6. Adjournment

***For special needs assistance, please contact Pamela Walko at 713.853.8089 prior to the scheduled meeting.***