

HOUSTON FIRST CORPORATION

MINUTES OF THE THEATER COMMITTEE

October 22, 2013

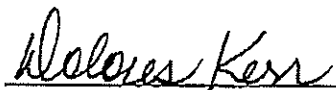
The Theater Committee of the Houston First Corporation (the "Corporation"), a Texas non-profit corporation created and organized by the City of Houston as a local government corporation pursuant to TEX.TRANSP.CODE ANN. §431.101 et seq. and TEX.LOC.GOV'T.CODE ANN §394.001 et seq., held a committee meeting at George R. Brown Convention Center, 1st Floor Conference Room, 1001 Avenida de las Americas, Houston, Harris County, Texas 77010, on October 22, 2013, commencing at 9:30 a.m. Written notice of the meeting including the date, hour, place and agenda for the meeting, was posted in accordance with the Texas Open Meeting Act. The following committee members participated in the meeting: Desrye Morgan, David Arpin, Dick Rabinow, C.C. Conner and Dawn Ullrich.

Chairperson Morgan called the meeting to order at approximately 9:33 a.m. and a quorum was established

1. Review and Approval of Minutes-February 27, 2013. After a motion duly seconded, minutes from the February 27, 2013, meeting were approved. (C.C. Conner abstained)
2. Public Comments. None
3. Jones Hall Study. Mario Ariza introduced Kim Sterling, Executive Director for the Foundation for Jones Hall, Melanie Gray, Board Chair for the Society for the Performing Arts, and June Christensen, Executive Director of the Society for the Performing Arts. Ms. Gray and Ms. Sterling presented the preliminary results of the study for the renovation of Jones Hall. Ms. Sterling gave an overview of the needs of both the Houston Symphony and the Society for the Performing Arts indicating how each organizations needs were being addressed in the preliminary plans.
4. Tessitura. Lane Twining updated the committee on the ticketing system by a visual display of events that are now on the system and how patrons could access to purchase tickets.
5. Theater District Master Plan. Mario Ariza explained that an RFQ was issued, eleven proposals were received, a selection committee shortlisted to three proposals and each of the three were interviewed. The recommendation to the President from the selection committee was firm of ARUP.

6. Miller Outdoor Theater Master Plan. Mr. Ariza explained that the same procedure was used for the selection of SWA to provide services for Miller Outdoor Theater Master Plan. Six proposals were received and shortlisted to three proposers who gave presentations. The President has also received this recommendation.
7. COO Report. Mr. Ariza gave updates on the Stages sale advising that the sale should be completed by the end of the year.
Mr. Ariza updated the committee on 'Match' advising that a December 2013 'Match' Board meeting was scheduled to reevaluate the program.
Mr. Ariza advised the committee that the Coffee Building bid had come in \$600,000 higher than anticipated. The group has been working to reduce the overage and to date have by about \$300,000.
8. Announcements. None
9. Upcoming Meetings. Next meeting 1st quarter of next year.

After motion duly seconded, the meeting was adjourned at approximately 11:43 a.m.



Dolores Kerr, Secretary