

HOUSTON FIRST CORPORATION
MINUTES OF CONVENTION CENTER COMMITTEE

February 13, 2013

The Convention Center Committee of Houston First Corporation (the "Corporation"), a Texas non-profit corporation created and organized by the City of Houston as a local government corporation pursuant to TEX.TRANSP.CODE ANN. §431.101 et seq. and TEX.LOC.GOV'T.CODE ANN §394.001 et seq., held a meeting in the 3rd Floor Executive Conference Room, 1001 Avenida de las Americas, Houston, Harris County, Texas 77010, on Wednesday, February 13, 2013, commencing at 9:30 A.M. Written notice of the meeting including the date, hour, place and agenda for the meeting, was posted in accordance with the Texas Open Meetings Act. The following members participated in the meeting: Ric Campo, Katy Caldwell, and Dawn Ullrich.

Chairperson Campo called the meeting to order at approximately 9:33 A.M. and a quorum was established.

1. Approval of Minutes. After a motion duly seconded, the prior minutes of October 31, 2012 were approved.
2. General Manager's Report. Luther Villagomez gave a brief update on the capital projects underway at the GRB noting that the Building Automation System is on track to be completed by May 2013, the booking software is in the migration stage, and the overhead door replacement is being worked around events.
3. GHCVB Report. Greg Ortale briefed the Committee on the final 2012 results, the 2014 bookings and prospect business.
4. Sales Report-Hilton Americas. Janice O'Neill-Cox updated the Committee on the 2014 bookings, also including the current status of 2013.
5. Sales Report-GRBCC. Terry Beutler gave a brief presentation on GRB sales as of December 31, 2012.

The meeting adjourned at approximately 10:15 A.M.

Dolores Kerr

Dolores Kerr, Secretary