

HOUSTON FIRST CORPORATION
MINUTES OF HOTEL COMMITTEE
MARCH 24, 2015

The Hotel Committee of Houston First Corporation (the "Corporation"), a Texas non-profit corporation created and organized by the City of Houston as a local government corporation pursuant to TEX. TRANSP. CODE ANN. §431.101 et seq. and TEX. LOC. GOV'T. CODE ANN. §394.001 et seq., held a meeting in the 3rd Floor Executive Board Room, 1001 Avenida de las Americas, Houston, Harris County, Texas 77010, on Tuesday, March 24, 2015, commencing at 2:00 P.M. Written notice of the meeting including the date, hour, place and agenda for the meeting, was posted in accordance with the Texas Open Meetings Act. The following members participated in the meeting: David Solomon, Robert Sakowitz, and Dawn Ullrich.

Chairperson Solomon called the meeting to order at approximately 2:07 P.M. and a quorum was established.

1. Public Comments. None.
2. Approval of Minutes. After a motion was made and duly seconded, the minutes of the February 4, 2015 Hotel Committee meeting were approved.
3. Presentations. None.
4. Updates – Hilton Operations. Joe Palmieri provided an update to the 2015 budget, which prompted a discussion on industry business. Jacques D’Rovencourt briefed the Committee on the process used to select the provider of the natural gas supply 2-year contract followed by an explanation of Hilton’s statement of operations. Further, he updated the Committee on Starbucks, which is slated to begin construction in July 2015 and open in October. He also briefed the Committee on Wilson & Company’s design of Hilton’s lobby, executive lounge, and lobby bar. The renovations of the lobby bar and executive lounge are slated to be complete by the end of August, 2015.

Janice O’Neill-Cox provided an update on the Hilton’s booking position.

5. Updates – COO. Peter McStravick recognized Hilton Americas-Houston and Joe Palmieri, as Leader of the Year, on their recent awards from Hilton corporate. Mr. McStravick continued with a discussion of possible changes to the Convention Services Policy (sometimes referred to HOT rebate policy). The committee requested that an annual review of this policy is conducted and a draft policy be prepared for review at the next Hotel Committee meeting. A request was made to provide a diagram of the City blocks at the next meeting. He also provided an update on the garage hotel project.
6. Announcements. Dawn Ullrich advised the Committee that Houston First Corporation will continue to explore ways to utilize the Nau Center site for a visitors center.

The meeting adjourned at approximately 3:37 P.M.



Pamela Walko, Secretary