

MINUTES

HOUSTON FIRST CORPORATION

**Theater District and Convention District Operations Committee
February 19, 2019 – 9:00 A.M.
Partnership Tower, 701 Avenida de las Americas, Ste. 200
Houston, Texas 77010
HFC BOARD ROOM**

The Theater District and Convention District Operations Committee ("Committee") of Houston First Corporation (the "Corporation" or "HFC"), a Texas local corporation created and organized by the City of Houston as a local government corporation pursuant to TEX. TRANSP. CODE ANN. §431.101 et seq. and TEX LOC. GOV'T. CODE ANN. §394.001 et seq., posted a meeting at Partnership Tower, 701 Avenida de las Americas, Harris County, Texas, 77010, on Tuesday, February 19, 2019, commencing at 9:00 a.m.

Written notice of the meeting including the date, hour, place and agenda for the meeting was posted in accordance with the Texas Open Meetings Act.

The following Committee members were present for the meeting: Desrye Morgan (Chair), Dean Gladden (Vice Chair), Elizabeth Brock, Paul Puente, and Council Member David Robinson.

The meeting was called to order at 9:05 a.m. and a quorum was established.

1. **Public Comments.** Todd Holloman, Director of Convention Services, discussed an exhibit on display at the George R. Brown Convention Center in partnership with the African American Library at the Gregory School for Black History Month. HFC was unable to partner with the Smithsonian Institute for African American Heritage Month as originally planned due to a delay during the government shutdown, but HFC will move forward with programming in May for Asian Pacific American Heritage Month.

Desrye Morgan asked that the Committee and HFC Board be informed of upcoming events.

2. **Review and approval of minutes from prior meeting.** Following a motion duly seconded, the minutes of December 20, 2018 were approved as presented.

3. **Presentations and Reports.**

- A. **Procurement Update.** Frank Wilson, Chief Financial Officer, provided a brief overview of recent and upcoming solicitations.

Paul Puente inquired as to the term of each contract and Lisa Hargrove, General

Counsel, clarified that each contract term varied. She further explained how HFC addresses any issues regarding the level of service provided during the contract term.

- B. **I-69 Project Update.** Luther Villagomez, Chief Operating Officer of Convention and Cultural Facilities & Services, provided a brief update on the I-69 Project with TxDot. Mr. Villagomez announced that TxDot will be issuing a design build RFQ soon and he discussed the project timeline. The next priority item for HFC is the development of plans for the ramp.

Dean Gladden asked for an update on the north channel and widening the bypass. Mr. Villagomez asked Roksan Okan-Vick to provide an update. Ms. Okan-Vick explained that a project is underway that will bring together the north canal, south canal, and White Oak Bayou to lower the flood level by at least three feet. She further explained that the project has been submitted for funding, but she is unaware if it has been approved.

Council Member David Robinson asked that the staff provide more details regarding project milestones so that Committee members could better understand the project.

- 4. **Executive Session.** Executive (closed) session pursuant to Texas Government Code Section 551.072 for the purpose of deliberations regarding real estate.

The Committee went into Executive Session at 9:30 a.m. and returned at 10:31 a.m.

- 5. **Committee Business.**

- A. **Consideration and possible recommendation of a Third Amendment to Lease with Kulture, LLC**

A motion was made for HFC staff to negotiate the terms and conditions of the Third Amendment with Kulture, LLC and to present staff's proposal at the next Board meeting.

The motion passed unanimously. Council Member David Robinson was not present for the vote.

- 6. **Adjournment.** The meeting was adjourned at 10:33 a.m.