

DATE: December 19, 2016
SUBJECT: Letter of Clarification
RE: Job Order Contracting RFP
TO: All Prospective Proposers

This Letter of Clarification is issued as part of the referenced solicitation for the purpose of answering questions timely received in response to this Request for Proposals:

1. **Question:** Are you likely to select more than one job order contractor?
Answer: Our preference, subject to review and ranking of proposals received, is to select two job order contractors.
2. **Question:** Who is responsible for review of proposers and allocation of points?
Answer: All proposals received will be reviewed and ranked by a five-person committee consisting of HFC staff and outside representatives.
3. **Question:** Regarding the selection criteria, what formula or method will be used to award the 25 points available for pricing?
Answer: Points will be allocated based on the range of pricing received. There is no formula available for purposes of preparation of the proposal.
4. **Question:** What response format should be followed by respondents?
Answer: Please refer to the “Eligibility and Response Format” portion of the RFP.
5. **Question:** Are you accepting proposals for specific services or quantities of items?
Answer: As this is a job order contracting solicitation, quantities are indefinite.
6. **Question:** What prevailing wage rates are applicable?
Answer: Rates may be found at <https://www.houstonfirst.com/do-business/> and are incorporated in the contract by reference. HFC will agree to attach the schedule of prevailing wage rates if requested.
7. **Question:** Are Letters of Intent required from subcontractors?
Answer: Not at this time, as quantities are indefinite.

When issued, Letters of Clarification automatically become a part of the RFP and supersede any previous specifications and/or provisions in conflict therewith. By submitting a proposal, Proposers shall be deemed to have received all Letters of Clarification and to have incorporated them into their proposal.