



DATE: January 18, 2019
SUBJECT: Letter of Clarification
RE: Construction Manager-at-Risk (Hilton Guestroom Renovation) RFP
TO: All Prospective Proposers

Houston First Corporation (“HFC”) issues this Letter of Clarification regarding the referenced RFP to answer questions timely received in the manner set forth below:

Question 1: Is a bid bond required?

Answer: No.

Question 2: Are Proposers required to submit a Contractor Utilization Plan?

Answer: Please refer to Proposal Format subsection “f”, titled “Diversity Efforts”.

Question 3: Where are the Diversity forms?

Answer: The forms are available on www.houstonfirst.com/do-business and directly at https://www.houstonfirst.com/static/media/uploads/attachments/diversity_forms_electronic_2019_v2.pdf

Question 4: Is the millwork to be painted with an oil-based paint or water based paint?

Answer: That level of detail is not available at this stage of the construction manager selection process.

Letters of Clarification become a part of the RFP automatically upon issuance and supersede any previous specifications and/or provisions in conflict therewith. By submitting their Proposal, Proposers are deemed to have received all Letters of Clarification and to have incorporated them into their Proposal.