



DATE: February 6, 2018
SUBJECT: Extension Notice
RE: Air Handler Unit (AHU) On-Site Refurbishment – Invitation to Bid
TO: All Prospective Bidders

Houston First Corporation has elected to extend the Submission Deadline for the Air Handler Unit (AHU) On-Site Refurbishment Invitation to Bid by five calendar days, as follows:

BIDS DUE: 11:00 a.m. on **February 14, 2018** (the “Submission Deadline”)

This Extension Notice becomes a part of the Invitation to Bid upon issuance and supersedes any previous specifications and/or provisions in conflict therewith. By submitting their Bid, Bidders are deemed to have received all such notices and to have incorporated them into their Bid.

Bid Form/Equipment List

BIDS DUE: **11:00 a.m. on February 14, 2018** (the "Submission Deadline")

INSTRUCTIONS: Submit one completed Bid Form/Equipment List in a sealed envelope marked "AHU Refurbishment Bid". Bids must be received by mail or personal delivery no later than the Submission Deadline.

SUBMIT TO: Houston First Corporation, Attn: Mitch Miszkowski, 701 Avenida de las Americas, Suite 200, Houston, TX 77010.

A. BID AMOUNTS

Bidders are asked to provide their pricing to rebuild the equipment itemized below, based on the terms of this Invitation to Bid, including but not limited to the Equipment Purchase and Delivery Agreement. **Do not alter the official Bid Form.** Submission of company quotation forms and documents containing any supplemental, alternative or conflicting terms is not acceptable.

Item	Equipment Description	Quantity	Base Price (Refurbished Equipment)
A	Rebuild air handling unit (B-1), including labor and supply, delivery and installation of all component parts required.	1	\$
B	Rebuild air handling unit (B-7), including labor and supply, delivery and installation of all component parts required.	1	\$
C	Rebuild air handling unit (B-8), including labor and supply, delivery and installation of all component parts required.	1	\$
D	Rebuild air handling unit (B-9), including labor and supply, delivery and installation of all component parts required.	1	\$
E	Rebuild air handling unit (B-12), including labor and supply, delivery and installation of all component parts required.	1	\$
F	Rebuild air handling unit (B-13), including labor and supply, delivery and installation of all component parts required.	1	\$
G	Rebuild air handling unit (B-15), including labor and supply, delivery and installation of all component parts required.	1	\$
H	Shop Drawings for all air handling unit set forth above, as noted in the Specifications.	As required in Specifications	\$
I	Payment and Performance Bonds*	As required in Agreement	\$
Total:			\$

*HFC reserves the right, in its sole discretion, to include this Project under the payment and performance bonds submitted by HFC's construction manager-at-risk, if found to be in the best interests of HFC.

Bid Form/Equipment List (continued)

B. LIQUIDATED DAMAGES FOR DELAY/PREMIUM FOR EARLY PROJECT COMPLETION

1. Failure to deliver all the Submittals and Re-submittals as required in the Equipment Specifications and Article 1 as required will result in liquidated damages assessed against the Contractor in the amount of \$2,000 per calendar day, but not to exceed \$50,000.
2. Early completion of the Project, including Items A through G above in accordance with the Contract Documents, will result in the Contractor receiving a premium payment of \$1,000 per calendar day, to exceed a total premium payment of \$20,000.

C. BIDDER INFORMATION

Bidder Name: _____

Address: _____

Contact Name/Title: _____

Phone: _____ Email: _____

Is the MWBE or HUB certified? _____

D BID TERMS AND ACKNOWLEDGEMENT

Submission of a bid represents an offer to contract with Houston First Corporation that shall remain valid for a period of 60 calendar days from the Submission Deadline. By signing below, Bidder represents that all statements made herein by Bidder are true and correct and may be relied upon by Houston First Corporation.

_____ ("Bidder")

By: _____

Date: _____

Name: _____

Title: _____