

# Houstonfirst<sup>SM</sup>

**DATE:** March 7, 2023

**SUBJECT:** Extension Notice (for Pre-Submittal Meeting, Questions, and SOQs)

**RE:** Montrose Bridges Decorative Lighting Request for Qualifications (“RFQ”)

**TO:** All Prospective Respondents

Houston First Corporation (“HFC”) has elected to reschedule the Pre-Submittal Meeting and extend the due date for questions and Statements of Qualification (each an “SOQ”) under the referenced Montrose Bridges Decorative Lighting RFQ. Accordingly, the relevant provisions of the RFQ are hereby amended and restated as follows:

- **PRE-SUBMITTAL MEETING.** A Pre-Submittal Meeting will be held for the benefit of all prospective respondents by video teleconference call at **2:00 p.m.** on **March 15, 2023**. Respondents who expect to attend must register in advance by clicking [here](#); further instructions for joining the meeting will be sent to each registrant. Although attendance at the meeting is not mandatory, all prospective respondents are encouraged to attend.
- **CONTACT INFO.** Any questions concerning this RFQ must be submitted by email to [bids@houstonfirst.com](mailto:bids@houstonfirst.com) no later than **10:00 a.m.** on **March 28, 2023**. Material questions received will be answered collectively, rather than individually, in the form of a Letter of Clarification made available online at [www.houstonfirst.com/do-business](http://www.houstonfirst.com/do-business). Questions may be combined or edited for clarity or length at the discretion of HFC.
- **SOQS DUE. 2:00 P.M.** on **April 11, 2023** (“Submission Deadline”)

This notice becomes part of the referenced RFQ upon issuance and automatically supersedes any previous specifications or provisions in conflict therewith. By submitting their SOQ, Respondents shall be deemed to have reviewed this notice and incorporated them into their SOQ. Verbal responses will not otherwise alter the specifications, terms and conditions as stated herein. It is the responsibility of the Respondent to monitor [www.houstonfirst.com/do-business](http://www.houstonfirst.com/do-business) and ensure they review any such Letters of Clarification and incorporate them in their SOQ.