HOUSTON FIRST CORPORATION
BOARD OF DIRECTORS MEETING

FEBRUARY 5, 2015 – 10:00 A.M.
GEORGE R. BROWN CONVENTION CENTER
3RD FLOOR EXECUTIVE BOARDROOM

I. Call to Order

II. Public Comments

III. Review and Approval of Minutes – November 17, 2014

IV. Presentations

    A. Marriott Marquis

V. Board Business

    A. Consideration and possible approval of an Event Cleaning and Janitorial Services Agreement with Midwest Maintenance Company, Inc.
    B. Consideration and possible approval of the 2015-2016 Procurement Plan. (Katy/Brenda)
    C. Consideration and possible approval of the 2015 Investment Policy and designation of an Investment Officer.
    D. Consideration and possible approval of the refunding of certain Hotel Occupancy Tax and Special Revenue Refunding Bonds, Series 2011B, the replacement of the Regions Bank note facility, and the issuance of City of Houston, Texas, Convention and Entertainment Facilities Department Hotel Occupancy Tax and Special Revenue and Refunding Bonds, Series 2015.
    E. Consideration and possible approval of the terms for a Convention Services Agreement between Houston First Corporation and Trend Hospitality LP for the development of an aloft Hotel.
    F. Consideration and possible approval of the terms for a Convention Services Agreement with Houston Hotel Partners, LLC for the development of a Le Meridien Hotel.
    G. Consideration and possible approval of the 2015 Legislative Agenda.

VI. Committee Reports

    A. Benefits & Compensation Committee
    B. Governance, Audit & Finance Committee
    C. Hotel Committee
    D. Joint Entrepreneurial Committee
    E. Joint Marketing Committee
    F. Joint Sales Committee
    G. Joint Tourism Committee
    H. Theater and Convention Center Operations Committee

VII.   Updates

    A. Sunset Coffee Building
    B. Convention District Construction
    C. Super Bowl
    D. CEO Report

VIII.   Announcements

IX.   Next Meeting – April 2015

X.   Adjournment

For special needs assistance, please contact Pamela Walko at 713.853.8089 prior to the scheduled meeting