

**HOUSTON FIRST CORPORATION
BOARD OF DIRECTORS MEETING
NOVEMBER 14, 2011 – 2:00 PM
3RD FLOOR BOARD ROOM
GEORGE R. BROWN CONVENTION CENTER**

- I. Call to Order
- II. Review and approval of Minutes of September 12, 2011
- III. Committee Business
 - A. Election of Officers for 2012
 - B. Consideration of, and possible action on, an employment services agreement with Convention and Cultural Services, Inc.
 - C. Consideration of, and possible action on, the approval of the operating and capital budgets of the Houston First Corporation for calendar year 2012.
 - D. Consideration of, and possible action on, the approval of Hilton's operating and capital budgets for calendar year 2012.
 - E. Consideration of, and possible action on, the acceptance of the list of obsolete property, presented by Hilton.
 - F. Consideration of, and possible action, with regard to the annual review and acceptance of the Investment Policy.
 - G. Consideration of, and possible action, with regard to approval of GRB 2025 Master Plan.
 - H. Consideration of, and possible action, with regard to approval of an agreement with the Buffalo Bayou Partnership related to the International Coffee Building.
- IV. Updates
 - A. Management and Accountability Report
 - B. Insurance coverage for leased assets
 - C. GHCVB's contract amendment and other issues
 - D. New Year's Eve Live 2011
 - E. Olympic Trials Marathon, January 14, 2012
- V. Announcements
- VI. Upcoming Meetings
- VII. Adjournment

For special needs assistance, please contact Dolores Kerr at 713/577-6153 prior to the scheduled meeting.