

MINUTES

HOUSTON FIRST CORPORATION

**Operations Committee Meeting
September 13, 2023 – 11:00 A.M.
George R. Brown Convention Center, 3rd Floor Executive Board Room
1001 Avenida de las Americas
Houston, Texas 77010**

The Operations Committee (“Committee”) of Houston First Corporation (the “Corporation” or “HFC”), a Texas local corporation created and organized by the City of Houston as a local government corporation pursuant to TEX. TRANSP. CODE ANN. §431.101 et seq. and TEX LOC. GOV’T. CODE ANN. §394.001 et seq., held a meeting at the George R. Brown Convention Center, 1001 Avenida de las Americas, 3rd Floor Executive Board Room, Houston, Harris County, Texas 77010 on Wednesday, September 12, 2023, commencing at 11:00 a.m.

Written notice of the meeting including the date, hour, place, and agenda for the meeting was posted in accordance with the Texas Open Meetings Act.

The following Committee Members participated in the meeting: Desrye Morgan (Chair), Alex Brennan-Martin, Elizabeth Brock, and Tom Segesta.

- I. **Call to Order.** Desrye Morgan, Committee Chair, called the meeting to order at 11:06 a.m. with an established quorum.
- II. **Public Comments.** None
- III. **Review and approval of minutes from prior meeting.** Following a duly seconded motion, the June 13, 2023, minutes were approved as presented. Tom Segesta was absent for the vote.
- IV. **Presentations, Reports, and Updates.**
 - A. **Upcoming Programming and Event Updates.**

Todd Holloman, Vice President of Venues and Live Events, reported on prior events on the Avenida, which included Optik, a temporary art installation displayed from July 4, 2023, to September 4, 2023, and the National Urban League Community Day held on July 29, 2023. He presented future events, including Party on the Plaza in celebration of National Hispanic Heritage Month on September 16, 2023, and Lynn Wyatt Square Sip and Share at the Square beginning September 29, 2023, FARE in the Square starting October 3, 2023, and Mimosas and Music beginning October 1, 2023. There are several events planned later in the year, including City Lights – Avenida Houston from November 18, 2023, through December 17, 2023, City Lights – Theater District beginning November 17, 2023, and the Annual Christmas Tree Lighting Ceremony on November 22, 2023.

Ms. Morgan praised Mr. Holloman and his team for their remarkable programming and hard work.

V. Committee Business

- A. Consideration and possible approval of matters relating to Jones Hall for the Performing Arts: (i) pre-approval of certain 2024 capital projects as well as authorizing the expenditure of such funds and procurement of such projects and (ii) authorizing the issuance of task orders to Page Sutherland Page, Inc. for design services related to such projects.

Luther Villagomez, Chief Operating Officer, explained that the item included design work approval.

John Gonzalez, Sr. Vice President and General Manager, stated that HFC conducted a comprehensive facility condition assessment, which resulted in HFC management's item recommendation. He also noted the work would include design, lighting, electrical, and plumbing. According to Mr. Gonzalez, the project could cost \$3.8 million. He added that design work would begin in Fall 2023 with bids in early 2024, and HFC expected work completion between Spring and Fall 2024.

Following a duly seconded motion, matters relating to Jones Hall for the Performing Arts: (i) pre-approval of certain 2024 capital projects as well as authorizing the expenditure of such funds and procurement of such projects and (ii) authorizing the issuance of task orders to Page Sutherland Page, Inc. for design services related to such projects was approved unanimously. Mr. Segesta was absent for the vote.

- B. Consideration and possible recommendation of an Amended Funding Agreement between Houston First Corporation and The Foundation for Jones Hall.

Michael Heckman, President & CEO, reminded the Committee that the City of Houston gave The Foundation for Jones Hall \$2.5 million in funding through an Interlocal Agreement with HFC in October 2022. He clarified that Houston's City Council approved an Amendment to the Interlocal Agreement to provide an additional \$2.7 million, which required approval of an Amended Funding Agreement.

Following a duly seconded motion, an Amended Funding Agreement between Houston First Corporation and The Foundation of Jones Hall was approved unanimously. Mr. Segesta was absent for the vote.

VI. Adjourn. The meeting adjourned at 11:31 a.m.