

# AGENDA

## HOUSTON FIRST CORPORATION

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**BOARD OF DIRECTORS MEETING**  
**September 18, 2025, beginning at 8:00 A.M.**  
**Partnership Tower, 701 Avenida de las Americas, Suite 200**  
**Houston, Texas 77010**  
**HOUSTON FIRST BOARD ROOM**

In accordance with the Texas Open Meetings Act, this Agenda is posted for public information on the bulletin board located on the exterior wall of the Houston City Hall building, 901 Bagby St., Houston, TX 77002, at least three business days in advance of the scheduled meeting date. A copy of this Agenda is also available online at [www.houstonfirst.com/information/meeting-agendas](http://www.houstonfirst.com/information/meeting-agendas).

Members of the public who wish to address the meeting must sign up in advance and provide their name, phone number, email, and a brief description (not to exceed ten words) regarding the intended subject matter of their remarks. Sign up may be by email at [meetingagendas@houstonfirst.com](mailto:meetingagendas@houstonfirst.com) or in person, in the meeting room, prior to the time the meeting is called to order. Speakers must abide by the Public Comment Policy, available online at [www.houstonfirst.com/information/meeting-agendas](http://www.houstonfirst.com/information/meeting-agendas).

Any questions regarding this Agenda, or requests for special needs assistance, should be directed to Paula Whitten-Doolin, General Counsel, by phone at 713.853.8965, or by email at [meetingagendas@houstonfirst.com](mailto:meetingagendas@houstonfirst.com).

Ethics Directive: As a reminder, under the Houston First Corporation Code of Business Conduct and Ethics, Directors and Committee Members have an affirmative obligation to disclose potential conflicts of interest to the Chair or General Counsel and, in the event of an actual conflict of interest, must recuse themselves from discussing, recommending, or voting on any associated item, transaction, or arrangement.

- I. Call to Order**
- II. Public Comments**
- III. Minutes – June 10, 2025**

#### **IV. Presentations, Reports, and Updates**

- A. Chairman's Remarks
- B. President & CEO Report
- C. Convention District Update
- D. Financial Report
- E. Feasibility and Economic Impact Analysis
- F. Structural Financing for Major Capital Projects

#### **V. Board Business**

- A. Consideration and possible approval of a resolution accepting the annual Financial Audit for the Corporation for the fiscal year ending December 31, 2024.
- B. Consideration and possible approval of a resolution approving Phase I and Phase II Project Fees under the Development Management Agreement with Hines Southwest, LLC.
- C. Consideration and possible approval of a resolution approving the Terms of a Lease Agreement with Free Range HCC, LLC.
- D. Consideration and possible approval of a resolution approving a Construction Contract for a restaurant and live entertainment venue in the Convention District.

#### **VI. Executive Session**

Executive (closed) session pursuant to Texas Government Code Section 551.071 for the purpose of consultation with Houston First Counsel regarding contemplated litigation.

#### **VII. Adjourn**