



DATE: May 7, 2018
SUBJECT: Letter of Clarification
RE: Design and Engineering Consultant Services RFQ
TO: All Prospective Respondents

Houston First Corporation (“HFC”) issues this Letter of Clarification regarding the referenced RFQ for Design and Engineering Consultant Services to answer questions timely received in the manner set forth below:

Question 1: The RFQ does not mention a requirement for Landscape Architecture; should proposing teams include this discipline as part of their SOQ?

Answer: Identification of a dedicated landscape architectural services sub-consultant is not required, although Respondents should provide information for all disciplines necessary for the project.

Question 2: Are certified diversity firms working as subcontractors on the NHHIP project conflicted from serving as sub-consultants on this project?

Answer: While the potential for conflict exists depending on the scope of services provided, firms are not disqualified automatically due to work on the NHHIP.

Question 3: May we provide information on more than three projects?

Answer: We ask that Respondents be selective and limit their response to three relevant projects, as stated in the RFQ.

Question 4: May we use HFC as a reference or use HFC projects to demonstrate our experience?

Answer: Respondents are asked not to use HFC as a reference.

Letters of Clarification become a part of the RFQ automatically upon issuance and supersede any previous specifications and/or provisions in conflict therewith. By submitting their SOQ, Respondents are deemed to have received all Letters of Clarification and to have incorporated them into their SOQ.