



**DATE:** December 4, 2019  
**SUBJECT:** Letter of Clarification  
**RE:** Ballroom Carpet Purchase and Delivery (Best Value Invitation to Bid)  
**TO:** All Prospective Bidders

Houston First Corporation (“HFC”) issues this Letter of Clarification regarding the referenced Best Value Invitation to Bid to correct the fiber content of the materials to read 100% nylon and answer questions timely received, all as provided in the manner set forth below:

**SPECIFICATION REVISION**

Section 2.02 of the Specifications, titled “Woven Carpet” is hereby modified as follows:

B. Fiber Content: 100% nylon ~~80% wool, 20% nylon.~~

**QUESTIONS AND ANSWERS**

**Question 1:** When does the carpet need to be delivered?

Answer: While HFC has not specified a date, prompt delivery of the materials is preferred. Please refer to Section 3 of the Bid Form; each bidder is asked to state their lead time and, at their option, provide alternative terms for expedited delivery.

**Question 2:** The bid calls for 10% attic stock. Is that correct?

Answer: Yes.

Letters of Clarification become a part of the solicitation automatically upon issuance and supersede any previous specifications and/or provisions in conflict therewith. By submitting their bid, Bidders are deemed to have received all Letters of Clarification and to have incorporated them into their bid.