



DATE: January 12, 2022
SUBJECT: In-Person Site Visit Notice
RE: Window-Cleaning Services Invitation to Bid
TO: All Prospective Bidders

Houston First Corporation has elected to schedule an in-person site visit in connection with the referenced Window-Cleaning Services Invitation to Bid at the George R. Brown Convention Center (1001 Avenida de las Americas, Houston, Texas 77010) beginning at **1:00 p.m.** on **January 20, 2022.** The tour will assemble and depart from the Starbucks on Mezzanine Level 2, across from the Hilton-Americas Houston Hotel skybridge.

Upon conclusion of the tour of the George R. Brown Convention Center, the group will have the opportunity to proceed to the Theater District for a tour of additional facilities included in the scope of services.

Bidders are reminded that the Pre-Bid Meeting will be held, as scheduled, by video teleconference call at **10:00 a.m.** on **January 20, 2022.** Bidders who expect to attend must register in advance by clicking [here](#); further instructions for joining the meeting will be sent to each registrant.

This notice becomes part of the referenced Invitation to Bid automatically upon issuance and shall supersede any previous specifications and/or provisions in conflict therewith. By submitting a bid, Bidders are deemed to have reviewed this notice and incorporated its content into their bid.