



**DATE:** September 15, 2020  
**SUBJECT:** Extension Notice (for Proposals)  
**RE:** Operations and Maintenance Services RFP  
**TO:** All Prospective Proposers

Houston First Corporation (“HFC”) has elected to **extend the deadline for submission of proposals** under the referenced Operations and Maintenance Services RFP. Accordingly, the relevant provision of the RFP is hereby amended and restated as follows:

**2:00 P.M. on October 5, 2020** (“Submission Deadline”)

While HFC appreciates that some potential proposers would have preferred a further extension, HFC is obliged to reserve sufficient time for review of responses prior to a committee meeting on or about October 20<sup>th</sup>, and a meeting of its Board of Directors on October 22<sup>nd</sup>. Additionally, as noted in the RFP, HFC reserves the right to conduct interviews with top-ranked proposers; as of the date of this Extension Notice, HFC anticipates that interviews, if any, would need to be completed no later than October 13<sup>th</sup>.

This notice becomes part of the referenced RFP automatically upon issuance and shall supersede any previous specifications and/or provisions in conflict therewith. By submitting their Proposal, Proposers are deemed to have reviewed this notice and incorporated its content into their Proposal.