

HOUSTON FIRST CORPORATION
MINUTES OF THEATER COMMITTEE
JANUARY 15, 2014

The Theater Committee of Houston First Corporation (the "Corporation"), a Texas non-profit corporation created and organized by the City of Houston as a local government corporation pursuant to TEX. TRANSP. CODE ANN. §431.101 et seq. and TEX. LOC. GOV'T. CODE ANN. §394.001 et seq., held a meeting at the Wortham Center, Green Room, 510 Preston, Houston, Harris County, Texas 77002, on Wednesday, January 15, 2014, commencing at 3:30 P.M. Written notice of the meeting including the date, hour, place and agenda for the meeting, was posted in accordance with the Texas Open Meetings Act. The following members participated in the meeting: Desrye Morgan, David Arpin, C. C. Conner, Jr., Richard Rabinow and Dawn Ullrich.

Chairperson Morgan called the meeting to order at approximately 3:33 P.M. and a quorum was established.

1. Approval of Minutes. After a motion duly seconded, the minutes from the October 22, 2013 meeting were approved.
2. Public Comments. None
3. Presentations.
 - A. Miller Outdoor Theatre Master Plan Process and Feedback. Mario Ariza introduced Davin Shanley, CEO of SWA and James Vick, Principal of SWA. Mr. Shanley and his team presented SWA's vision for the Miller Outdoor Theatre and its surroundings. The project is expected to be finalized by August. Mr. Ariza invited the Committee members to visit Miller Theatre prior to the February 13, 2014 meeting with the various art group's Executive Directors and Board Chairs.
 - B. Theater District Master Plan Process and Feedback. Steve Done, Principal of ARUP described the process that ARUP will take in creating this Master Plan. The project is expected to be finalized by August. The kick-off meeting is scheduled for February 13th at 8:30 A.M. with the stakeholders.
 - C. Rigging Automated System Upgrade. Woody Freitag, backstage manager for WCOC, explained the need to replace the outdated mechanical equipment currently being used in the theater at Wortham Center. Mr. Freitag explained that it would be optimal and more cost effective to replace the equipment in a non-phased installation in the summer of 2015, in lieu of a three-year phased installment and the Committee concurred.
4. Committee Business. None.

5. COO Report. Mario Ariza provided updates to the Committee on:

- A. MATCH – Expected to break ground in April or May of 2014. They have raised 67% of their fundraising goal.
- B. Sunset Coffee Building – The contract was signed with the construction company and permits have been secured for lane closures and parking meters.
- C. The Miller Theatre roof replacement is ahead of schedule. Expected date of completion is May 1, 2014.

6. Announcements. None

7. Next Meeting. Chairperson Morgan would like to have another Theater Committee meeting in February 2014.

After a motion duly seconded, the meeting adjourned at approximately 5:34 P.M.

Pamela Walko

Pamela Walko, Secretary