



DATE: November 1, 2017

SUBJECT: Letter of Clarification

RE: Recovery Architectural Services RFQ

TO: All Prospective Respondents

Houston First Corporation (“HFC”) issues this Letter of Clarification to inform all prospective respondents to provide additional information pertaining to HFC’s expectations as to the commencement and pace of design services, as well as Project Team requirements.

Respondents must be prepared to commence architectural and engineering services immediately upon signature of the agreement. Wortham Theater Center is to reopen by August 1, 2018; while the Theater District Parking Garage schedule is under development, respondents should assume that the garages are to be fully operational by the same date, if not earlier.

All potential respondents, in the Transmittal Letter portion of their SOQ, are directed to address their capacity and readiness to commence work immediately in light of the foregoing requirements and will be scored accordingly.

Relatedly, respondents are advised that the Project Team (i.e., the essential personnel whom respondent would assign to perform work on the Project) must include the architect and MEP engineer – whether or not the engineer is a subcontractor. As a reminder, evaluation of the Project Team criterion is weighted at 35%.

Letters of Clarification become a part of the RFQ automatically upon issuance, and supersede any previous specifications and/or provisions in conflict therewith. By submitting their SOQ, respondents shall be deemed to have received all Letters of Clarification and to have incorporated them into their SOQ.