



DATE: October 6, 2020
SUBJECT: Letter of Clarification
RE: Landscaping Services Best Value Invitation to Bid
TO: All Prospective Bidders

Houston First Corporation (“HFC”) issues this Letter of Clarification regarding the referenced Landscaping Services Best Value Invitation to Bid to make certain clarifications to the solicitation and answer questions timely received in the manner set forth below:

CLARIFICATIONS

Article 1 of the Scope of Services portion of the Landscaping Services Agreement is amended to clarify that “Jones Hall” is a “Facility” and to replace the definition of such Facility with the following:

“**Jones Hall**” means the performing arts facility in downtown Houston bounded by Milam, Capitol, and Louisiana, Capitol, and Milam Streets, and Texas Avenue. Landscaped areas at this Facility include eighteen trees with ground-covered tree wells and street-level/courtyard perennial plants.

Article 1 of the Scope of Services portion of the Landscaping Services Agreement is further amended to correct the address of Miller Outdoor Theater to read “6000 Herman Park Drive, Houston, Texas 77030.”

Section 5.1. of the Scope of Services portion of the Landscaping Services Agreement is amended to clarify that Partnership Tower, in addition to the other facilities listed, features an irrigation system that is to be maintained by the contractor.

QUESTIONS

Question 1: Who is the current contractor?

Answer: Maldonado Nursery and Landscaping, Inc.

Question 2: Where can we get a copy of the contract?

Answer: The new Landscaping Services Agreement is attached to the Landscaping Services Best Value Invitation to Bid, beginning at page six. The bid package, as well as the expiring contract, are available online at <https://www.houstonfirst.com/do-business>.

Question 3: What was the amount of the last contract awarded?

Answer: Services under the expiring and pending contract are performed on an as-needed basis. While the scope of services has been modified, a copy of the expiring contract is available online at <https://www.houstonfirst.com/do-business>.

Question 4: Can we schedule a walkthrough of the George R. Brown Convention Center, Partnership Tower and Wortham Theater?

Answer: HFC has opted not to schedule tours at these facilities, as needs are limited, and all service areas are open to the public.

Question 5: How can we be a subcontractor on this project?

Answer: Please visit <https://www.houstonfirst.com/do-business> and review the sign-in sheet from pre-submittal meeting, including contact information for multiple contractors who intend to bid as prime contractors.

Question 6: Are replacement/installation of seasonal flowers (annuals) to be included in pricing for this contract, or are they Reimbursable expenses?

Answer: Neither. Seasonal flower installation and maintenance are not included in the scope of services for this contract.

Question 7: Is maintenance of containerized plants on Avenida Plaza, in front of the George R. Brown Convention Center, included in the scope of services for this contract?

Answer: The scope of services includes maintenance of containerized plants on Avenida Plaza, but excludes seasonal flowers. Additionally, as the current contractor provides limited watering due to infrequent service needs, HFC staff provide supplemental hand watering for containerized plants.

Letters of Clarification become a part of the RFP automatically upon issuance and supersede any previous specifications and/or provisions in conflict therewith. By submitting their Proposal, Proposers are deemed to have received all Letters of Clarification and to have incorporated them into their Proposal.