

HOUSTON FIRST CORPORATION

MINUTES OF THE THEATER AND CONVENTION DISTRICT OPERATIONS COMMITTEE

NOVEMBER 17, 2014

9:00 A.M.

The Theater and Convention Districts Operations Committee of Houston First Corporation (the "Corporation"), a Texas non-profit corporation created and organized by the City of Houston as a local government corporation pursuant to TEX. TRANSP. CODE ANN. §431.101 et seq. and TEX. LOC. GOV'T. CODE ANN. §394.001 et seq., held a meeting at the George R. Brown Convention Center, 1001 Avenida de las Americas, Houston, Harris County, Texas 77002, on Monday, November 13, 2014, commencing at 9:00 A.M. Written notice of the meeting including the date, hour, place and agenda for the meeting, was posted in accordance with the Texas Open Meetings Act. The following members participated in the meeting: Desrye Morgan, C. C. Conner, Jr., Dean Gladden, Harry Greenblatt and Dawn Ullrich. Gerald Womack arrived at 9:23 A.M., and Tony Keane was absent.

Chairperson Morgan called the meeting to order at approximately 9:04 A.M. and a quorum was established.

1. Public Comments. None
2. Approval of Minutes. After a motion duly seconded, the minutes from the June 2, 2014 Theater Committee and February 4, 2014 Convention Committee meetings were approved. Gerald Womack was not present for the vote.
3. Presentations. None
4. Committee Business.
 - A. Consideration of, and possible recommendation on, an Operations, Maintenance and Repair Services Agreement with TD Industries, Inc. Luther Villagomez presented the solicitation process and described the factors that led to the recommendation of TD Industries, Inc. Following discussion, the Committee agreed to recommend this item to the Board of Directors for approval. Gerald Womack was not present for the vote.
 - B. Consideration of, and possible recommendation on, an agreement with LVH Entertainment Systems for a Stage Rigging Automation Upgrade at Wortham Theater. Mario Ariza presented the solicitation process and the factors that led to the recommendation of LVH Entertainment Systems to the committee. Gerald Womack stated that he would like to see a monthly MWBE report. Following additional discussion on this item, the Committee agreed to recommend this item to the Board of Directors for approval.
5. Updates.
 - A. Mario Ariza provided an update on the Theater District Master Plan. He stated that the goal of the plan was to identify the district and create a destination. Further, he mentioned that there had been numerous meetings with stakeholders. It is anticipated

that the Theater District Master Plan will be presented to the Committee and Board early next year.

- B. Mario Ariza provided an update on the Miller Theatre Master Plan which is focused on enhancing the experience for all Miller Theatre visitors. The Plan includes an underground parking garage and rigging replacement.

6. Announcements.

- A. Dawn Ullrich discussed revised Committee Charters, future name for the Convention District and the Authorities Resolution, which dictates that any purchase over \$500,000 or contract over five years in length, must be presented to a Committee and Board for review and approval.

After a motion duly seconded, the meeting adjourned at approximately 9:53 A.M.

A handwritten signature in blue ink that reads "Pamela Walko". The signature is written in a cursive style and is positioned above a horizontal line.

Pamela Walko, Secretary