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**HOUSTON FIRST CORPORATION
AUDIT & FINANCE COMMITTEE**

**NOVEMBER 8, 2013 –3:00 P.M.
GEORGE R. BROWN CONVENTION CENTER
1ST FLOOR CONFERENCE ROOM**

- I. Call to Order
- II. Public Comments
- III. Review and Approval of Minutes – May 23, 2013
- IV. Presentations
- V. Committee Business
 - A. Consideration of, and possible recommendation with regard to, approval of the Houston First Corporation updated 2013 and proposed 2014 Budget.
 - B. Consideration of, and possible recommendation on, HFC's Investment Policy
 - C. Consideration of, and possible action on, an Audit Services Provider
- VI. Updates
 - A. Revolving Door Clause
 - B. Quarterly Investment Report
- VII. Announcements
- VIII. Upcoming Meetings
- IX. Adjournment

For special needs assistance, please contact Pamela Walko at 713.853.8089 prior to the scheduled meeting.